

| [NODIS Library](#) | [Program Formulation\(7000s\)](#) | [Search](#) |



NASA Procedural Requirements

COMPLIANCE IS MANDATORY

NPR 7120.5C

Effective Date: March 22,
2005

Expiration Date: March 22,
2010

[Printable Format \(PDF\)](#)

Subject: NASA Program and Project Management Processes and Requirements

Responsible Office: Office of the Chief Engineer

| [TOC](#) | [Preface](#) | [Change_Log](#) | [Chapter1](#) | [Chapter2](#) | [Chapter3](#) | [Chapter4](#) | [Chapter5](#) |
[Chapter6](#) | [Chapter7](#) | [AppendixA](#) | [AppendixB](#) | [AppendixC](#) | [AppendixD](#) | [AppendixE](#) |
[AppendixF](#) | [AppendixG](#) | [AppendixH](#) | [AppendixI](#) | [AppendixJ](#) | [AppendixK](#) | [AppendixL](#) |
[AppendixM](#) | [AppendixN](#) | [AppendixO](#) | [ALL](#) |

APPENDIX A. Formulation Authorization Document Template

A.1 Program FAD Title Page

Program

Formulation Authorization Document

(Provide a title for the candidate program and designate a short title or parenthesis, if appropriate.)

Figure A-1 Program Formulation Authorization Document Title Page

A.2 Project FAD Title Page

Project

Formulation Authorization Document

(Provide a title for the candidate project and designate a short title or p
parenthesis, if appropriate.)

Mission Directorate Associate Administrator

Or Mission Support Office Director

Figure A-2 Project Formulation Authorization Document Title Page

A.3. Template

PROGRAM/PROJECT
FORMULATION AUTHORIZATION DOCUMENT
(PROGRAM/PROJECT TITLE)

1.0 Purpose

Identify the purpose of the program/project whose goals and objectives are referenced in the Mission Directorate Strategies or Mission Support Functional Leadership Plans or Program Plan (as applicable). This need is independent of any particular technological solution and is stated in terms of functional capabilities.

2.0 Authority

Describe the NASA organizational structure for managing the formulation process from the MDAA or MSOD to the NASA Center program/project managers, as applicable. Include lines of authority, coordination, and reporting.

3.0 Terms of Reference

Describe the level or scope of work, goals and objectives to be accomplished in the formulation phase, any cost targets or constraints, the time available, and any other constraints.

4.0 Internal Participants

Identify Mission Directorates, Mission Support Offices, and Centers to be involved in the activity, their scope of work, and any constraints related to their efforts (e.g., the program/project must be co-funded by a different Mission Directorate).

5.0 External Participants

Identify participation external to NASA to be involved in the activity, their scope of work, and any constraints related to their efforts (e.g., the program/project must be co-funded by the external participant).

6.0 Funding

Identify, by fiscal year, the funding that will be committed for formulation.

7.0 Reviews

Describe the reviews, including independent reviews according to Reviews Table in Appendix H, required during the formulation process.

| [TOC](#) | [Preface](#) | [Change_Log](#) | [Chapter1](#) | [Chapter2](#) | [Chapter3](#) | [Chapter4](#) | [Chapter5](#)
| [Chapter6](#) | [Chapter7](#) | [AppendixA](#) | [AppendixB](#) | [AppendixC](#) | [AppendixD](#) |
[AppendixE](#) | [AppendixF](#) | [AppendixG](#) | [AppendixH](#) | [AppendixI](#) | [AppendixJ](#) |
[AppendixK](#) | [AppendixL](#) | [AppendixM](#) | [AppendixN](#) | [AppendixO](#) | [ALL](#) |

| [NODIS Library](#) | [Program Formulation\(7000s\)](#) | [Search](#) |

DISTRIBUTION: **NODIS**

This Document Is Uncontrolled When Printed.

Check the NASA Online Directives Information System (NODIS) Library
to Verify that this is the correct version before use: <http://nodis3.gsfc.nasa.gov>
